

Department of Earth Sciences

Travel Subsidy Rules for Graduate Students Attending International Conferences

Passed in the Departmental Affairs Meeting on November 7th, 2006
Amended and passed in the Departmental Affairs Meeting on June 13th, 2007
Amended and passed in the Departmental Affairs Meeting on March 8th, 2011
Amended and passed in the Departmental Affairs Meeting on May 5th, 2020

I. Qualification: Graduate students (master's and doctoral) of the department

II. Travel subsidies for international conferences are limited to one subsidy per degree per person.

III. Subsidy Standard: The maximum subsidy for East Asia (excluding Taiwan) is NT\$15,000; maximum subsidy for all other regions is NT\$30,000. Expenses shall be reimbursed in accordance with the approved amount.

IV. Condition of the Subsidy: The applicant must be the first author (oral presentation or poster) of the monograph published.

V. Subsidy Guidelines:

- (1) Priority will be given to doctoral students, senior level students, those giving oral presentations, and those with no other sources of financial support.
- (2) Those who are supported by other agencies may be supplemented by per diem. The maximum amount of subsidy shall be 50% of the amount listed in the "Per Diem for Personnel sent by Various Central Government Agencies on International Business Trips" published by the Executive Yuan.
- (3) The total subsidy the applicant received from all agencies must meet the standards stated in the Executive Yuan "International Travel Expenses Reimbursement Guidelines", and must not exceed the actual total expenses incurred.
- (4) Those who received no subsidies from other agencies must provide application documents for other agencies and evidence of denial of support. The maximum amount of the subsidy shall be in accordance with the amount stipulated in Article III.
- (5) Upon conclusion of the conference, please prepare the following documents for reimbursement: conference program, evidence of conference registration, documentation for lodging, detailed living expenses, airfare, and ticket stubs.

VI. Application Deadline:

- (1) Application may be submitted at any time. Applicants must submit all conference related documentations and apply at least 3 weeks before the conference.
- (2) If necessary, the number of subsidies may be adjusted based on departmental funding.

VII. The awarding of the scholarship shall be implemented starting the second semester of the 2019 academic year.